

the Examiner

June 2018 Issue 16



Record number of new Members join CFTS

in this issue

Free HSE resources

Members go 100% electronic

The Examiner is the newsletter of Consolidated Fork Truck Services Ltd (CFTS). CFTS was formed as a joint venture between the Fork Lift Truck Association (FLTA) and British Industrial Truck Association (BITA). In consultation with the Health and Safety Executive (HSE), CFTS developed the materials handling industry's national accreditation scheme for Thorough Examination. The CFTS Thorough Examination scheme was officially launched in 2004 and continues to be administered by CFTS. For further information visit the CFTS website:

www.thoroughexamination.org



Greetings!

Here at CFTS, we hope that all of our Members are keeping well, that business is brisk and, perhaps more importantly, profitable.

We have had a busy start to the year, travelling the country visiting Members. These meetings allow us to find more about you, your operation and ways we can support your success even further.

In the weeks and months ahead we'll be visiting even more Members. So, if we haven't managed to see you yet, rest assured that we are hoping to pay you a visit very soon.

Shaun Prendergast
Technical Manager North

Matthew Kennedy
Technical Manager South

Knowledge is power

We'd like to remind Members that there is a host of information freely available to download now from the HSE website that will assist in your day-to-day management of Thorough Examination and equip you to answer any questions from customers.

These include:

HSG76 Warehousing and Storage
A guide to Health and Safety

L117 Rider-operated Lift Trucks
Operator Training and Safe Use

PM28 (4th edition) Working Platforms (non-integrated) on forklift trucks

Information Sheet, Thorough Examination
A simple guide for employers

L113 (2nd edition) LOLER
Approved Code of Practice

L22 (4th edition) PUWER
Approved Code of Practice



New CFTS Members

A & N Fork Trucks, Bristol
A & S Mechanical Engineering, Swindon
AK Plant Ltd, West Auckland
Alba Platforms, Perth
AM Forktrucks Ltd, Barking
Arwel Agri Services Ltd, Llanwrda
Assured Materials Handling Ltd, Burnley
B&B Attachments Ltd, Cramlington
Balgownie Ltd, Inverurie
Betterserve UK Ltd, Abercynon
Brett Materials Handling Ltd, Wisbech
CSM Services Ltd, Wigan
Clayples Ltd T/A MAC Services
Delta Forklift Ltd, Atherstone
Dundee Service Company Ltd T/A Liftruks, Dundee
Easy Lift Materials Handling, Skelmersdale

Fletcher Forklift Services, Leominster
Fork Truck Service and Hire Ltd, Long Crendon
George Jackson Engineering, Glasgow
JDK Services Ltd, Kelevedon
JB Inspection Services, Chippenham
JD Forktrucks Ltd, Newtonabbey
Jonathan Long Hand Pallet Truck Services Ltd, Paignton
JPD Forktrucks Ltd T/A Forklift Inspections (SW), Weston Super Mare
Linnex Ltd, Leicester
MAC Services Ltd T/A Clayples, Preston
Mackenzie Mechanical Maintenance Ltd, Fearn
Marst Agri Services, Ipswich
Mason Kings, Netwon Abbot
Mason Kings, Dulverton
Mason Kings, St Columb

Midland Fork Lifts T/A Bennie Equipment, Kettering
N Millard (APS) Ltd, Millom
National Auditing and Training Ltd, Newry
Northern Forklift (SCOT) Ltd, Glasgow
Northern Lift Trucks, Lisburn
Nutt Engineering, Southampton
Oakes Bros Ltd, Horsham
Oakes Bros Ltd East Isley
Oakes Bros Ltd, Micheldever
Outback Engineering, Newton Abbot
PB Mechanical Engineering Ltd, Eastleigh
PFI Training Ltd, Dungannon
Poole Farm Services Ltd, Scunthorpe
Powerlift Materials Handling Ltd, Runcorn
R & DM Edmondson Ltd, Morpeth

R M & A R Nicklen, Poole
R S Services, Driffild
Robert Farroll Agricultural & Commercial Engineers Ltd, Stranraer
RW Forklift Services Ltd, Swindon
S G Handling Ltd, Leyland
S S Plant Maintenance, Lymington
Scot Truck Forklifts Ltd, Glasgow
Spenner Plant Ltd, Inworth
T H White Ltd, Devizes
T H White Ltd, Marlborough
Training and Testing NI, Ballymena
Trent Mechanical Handling, Nottingham
TWB Ivybridge
WB Chambers Farms Ltd, Maidstone

FB Chain hosts first CFTS Chain Training Day

In February, FB Chain hosted the first in a pilot programme of chain training days at the company's new, purpose-built manufacturing and distribution centre in Letchworth, Hertfordshire.

We would like to thank Peter Church and the team at FB Chain for holding the event and would like to extend a special thanks to Members who took time out to attend.

The day was very informative for all concerned. It was particularly interesting for those who deliver Thorough Examinations and for anyone involved in making decisions on chain replacement.

The free-of-charge event was so popular among Members that FB Chain has confirmed that it will host a similar CFTS training day in early autumn.

Details are currently being confirmed so do keep a close eye on your inbox for the event's date and joining instructions.



CFTS System helps Members go paper-free

The all-electronic CFTS System, which was developed in conjunction with Protean Software, is now fully operational.

As you may be aware, there were some early teething faults but these have now been resolved to such an extent that we're seeing a growing number of Members going 100% electronic – doing away with paper Thorough Examination Inspections altogether.

Several Members are currently making the transition to paperless and are in the process of tying up loose ends between the software and in-house systems.

Go 100% electronic

If you decide to join them in going paperless, you'll find the system simple, straightforward and very cost-effective to use.

Importantly, it's available in four different, customisable packages to suit the size and nature of your business. That means you never pay for facilities or capabilities you don't need.... Or – if you choose – you can easily upgrade for more functionality.

Four packages are available and you can find details of these in Examiner 15, which can be viewed now via the Members section at thoroughexamination.org.

Can you go paperless without Protean?

If you would like to go paperless via your own software provider, you may do so – providing that your CFTS Technical Manager has authorised this.

From there, Shaun and Matthew can issue you with a genuine CFTS certificate to fully back up your system-generated documents.

Any questions?

Your Technical Manager will be able to help you with any queries you may have on this or, indeed, any aspect of Thorough Examination:

Shaun Prendergast 07730 768668
Matthew Kennedy 07739 638866

Upcoming course dates

Thorough Examination (Engineer)

24th-25th July 2018 ● 31st July-1st August
 7th-8th Aug 2018 ● 14th-15th Aug 2018
 4th-5th Sept 2018 ● 18th-19th Sept 2018
 16th-17th Oct 2018 ● 23rd-24th Oct 2018
 6th-7th Nov 2018 ● 13th-14th Nov 2018
 4th-5th Dec 2018

2
DAYS

Thorough Examination Revalidation

14th June 2018 – Act quickly – just a few spaces remaining
 26th July 2018 ● 16th Aug 2018 ● 6th Sept 2018
 25th Oct 2018 ● 15th Nov 2018 ● 6th Dec 2018

1
DAY

Thorough Examination Manager

2nd Aug 2018 ● 8th Nov 2018

1
DAY

Please note that there are just **20 spaces** available for each event. To avoid disappointment, we recommend acting quickly.



CFTS Board Members & Officers



Geoff Martin
CFTS Chairman
Sales Director,
Jofson Ltd



David Callis
Special Projects
Manager - Industrial,
ECOBAT Battery
Technologies



Mike Knowles
Director of
European Branch
Operations,
Crown Lift Trucks



Derek Martin
Director,
Champion
Forklifts



Peter Harvey
Chief Executive,
FLTA



James Clark
Secretary
General, BITA



**Shaun
Prendergast**
Technical
Manager, CFTS



**Matthew
Kennedy**
Technical
Manager, CFTS

Did you know you can pay by BACS?

Our BACS facility is designed to save you time and money. This secure and automated service means you can eliminate the expenses related to writing and posting payments.

Most importantly, it's a secure payment method that removes the risk of outstanding cheques being delayed or mislaid within the postal system.

If you're not already paying by BACS, you can set up your payments today by getting the details from Amanda at amanda.cook@bita.org.uk or telephone **01344 623800**.

Reminder:
CFTS payment terms are 30 days

Contacts

Reminder

May we take this opportunity to remind all companies accredited to the CFTS scheme that documentation should be ordered via the CFTS website www.thoroughexamination.org using your login/password details or via amanda.cook@bita.org.uk. Invoice queries should be directed to Consolidated Fork Truck Services. The relevant contact details are given below.

Documentation pack orders

Please order via the CFTS website www.thoroughexamination.org using your login/password details or via amanda.cook@bita.org.uk

Invoices and general CFTS administration

Contact Amanda at the CFTS office.

Her details are:

Consolidated Fork Truck Services

5-7 High Street, Sunninghill, Ascot, Berkshire SL5 9NQ

Tel: **01344 623800**

Fax: 01344 291197

Email: amanda.cook@bita.org.uk

Technical advice & other queries

North of England, Scotland, Northern and Southern Ireland:

CFTS Technical Manager **Shaun Prendergast** oversees all aspects of administration and is happy to deal with any queries. His contact details are:

Mobile: **07730 768668**

Email: shaun@thoroughexamination.org

South of England, West Country, Channel Islands and Wales:

CFTS Technical Manager **Matthew Kennedy** is also available to handle any queries you may have. His contact details are:

Mobile: **07739 638866**

Email: matthew@thoroughexamination.org

To contact either Shaun or Matt by post, please use the following address:

Consolidated Fork Truck Services Ltd

5-7 High Street, Sunninghill, Ascot, Berkshire SL5 9NQ

